



**OFFICE OF THE DEAN**  
**DR. LAXMINARAYAN PANDEY GOVERNMENT MEDICAL COLLEGE**  
**RATLAM (M.P.)**

ईमेल :- [deanratlam@gmail.com](mailto:deanratlam@gmail.com) वेबसाईट :- [www.gmcpratlam.org](http://www.gmcpratlam.org) कार्यालय दूरभाष नंबर :- 07412-284226 पिन कोड :- 457001

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अंगदान करें – जीवन बचाएँ

क्रमांक: 5035 / जी.एम.सी. / 2026

रतलाम, दिनांक: - 26/05/20

Applications are invited for the post of **Multi-Tasking Staff** under Virus Research and Diagnostic Laboratory (VRDL), Department of Microbiology, Dr. LNPGMC, Ratlam, Madhya Pradesh, purely on contractual basis as per below mentioned details:

**Virus Research and Diagnostic Laboratory (VRDL), Department of Microbiology, Dr. LNPGMC, Ratlam, Madhya Pradesh vacancy details:**

The age limit, minimum qualification, number of vacancies and pay scale is given below:

Post Name	No. of Post	Category	Age Limit	Emoluments (Norms for Salary) in Rs.	Remark
Multi-Tasking Staff	1	UR-01	35 yrs	₹18,000/-	Consolidated without any allowances

**Note: 1.**

- If due to revised structure, any official (Contractual) gets less than what is currently being paid to him, due to any reason, the existing pay will be protected till he/she reaches the same level under the revised structure.

**Note: 2.** Last date of Application form submission is on or before Last Date 15/06/2026 by 4:00 PM

**ESSENTIAL QUALIFICATIONS: -**

High School /Matric / equivalent from a recognized board.

**DESIRABLE QUALIFICATIONS: -**

Preference will be given to candidates having a Degree/Diploma in Computer Applications or a Laboratory-related Degree/Diploma with experience in a diagnostic laboratory.

*Anita Kulkarni*  
**DEAN & CEO**  
Dr. L.N.P. Govt. Medical College  
Ratlam (M.P.)

## Terms and Conditions

1. The above-mentioned vacancy is for a fixed tenure of up to 31st September 2026.
2. Employment will automatically terminate upon completion tenure. Also, the candidates have no right to claim permanent employment based on this job.
3. However, appointments can be terminated at any time even before the end of the contract period due to any reason. In case of such premature termination, one month's notice or one month's salary in lieu of the same will be provided. Candidates can leave the job prematurely giving one month's notice or one month's salary in lieu of the same.
4. Contract can be extended after satisfactory work report from PI & availability of budget
5. No TA/DA will be paid for attending the interview/exam or for joining the post.
6. Pension/GPF/PF/Leave benefits (earned leaves) will not be applicable.
7. Performance of the candidate will be assessed on a regular basis.
8. In order to accept the general terms and conditions relating to the position, the candidate must sign an affidavit at the time of joining.
9. The candidate appointed shall work as per the duty assigned by the PI VRDL
10. Submission of wrong or false information during the process of selection shall disqualify the candidate at any stage & may lead to criminal prosecution.
11. All the applicants are expected to work in virology research and diagnostic laboratory and shall mandatorily require to be vaccinated against vaccine preventable viral illnesses to protect themselves, their family, and their colleagues. Appropriate protective Antibody titer determination shall be a mandatory requirement in the service, along with proper vaccination certificate.
12. Selected candidates should be ready to work 24x7 in three shifts and make their own arrangements of accommodation for their stay at Ratlam.
13. Staff may have to go on field visits and travel outstation for any need under the project.
14. Dean, Dr. Laxminarayan Pandey Government Medical College, Ratlam, reserves all the rights to change or cancel the interview and selection process without assigning any reason.
15. Candidates must download their application form from the institute Website. <https://gmcratlam.org>

**UPPER AGE LIMIT** - The upper age limit is 35 years as on January 1, 2026. (i.e., Candidate must have been born on or after 01.01.1991)."

## Application:

Candidates must submit the Application Form along with Appendix directly in the office or through Speed Post/Registered Post addressed to the Dean, Dr. Laxminarayan Pandey Government Medical College, Sailana Road, Ratlam – 457001, M.P., with the envelope superscribed as “Application Form for the Post of Multi-Tasking Staff in the VRDL” before the last date of submission of the form.

1. Application fee as described below should be submitted through UPI/NET/BANKING/CHALAN/NEFT/ demand draft in favor of NEW GOVERNMENT MEDICAL COLLEGE AUTONOMOUS SOCIETY, RATLAM.

Account number	37781 005358
IFSC CODE	SBIN0061542
BANK	STATE BANK OF INDIA
BRANCH	MEDICAL COLLEGE RATLAM
ACCOUNT TYPE	CURRENT
MICR CODE	457002030

**Application form fee: 250/- (TWO HUNDRED FIFTY RUPEES ONLY)**

2. Application received after the closing date, for whatever reason, is liable to be rejected.
3. Incomplete or Application without supportive documents is liable to be rejected.
4. A candidate will not be eligible if he/she has been removed from government service or dismissed by the previous institute as a result of disciplinary action.
5. A candidate will not be eligible if a candidate has been convicted of an offense involving moral turpitude by a court, or if a case involving moral turpitude is pending against him/her.
6. A candidate will not be eligible for appointment if he/she has been found not physically and mentally fit.
7. Certificates issued or submitted **after the last date** of advertisement won't be accepted, even if the experience was gained before the cut-off. The work experience will be calculated only up to the day before the date of the advertisement.

**Selection Procedure:** The Selection would be made based on interview OR written & interview test. Written test would be based on the understanding of basic computer skills & understanding of diagnostic lab methodology and will be of qualifying nature.

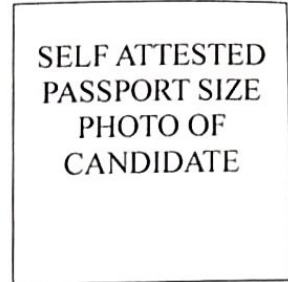
*Anita Mutha.*  
DR. ANITA MUTHA  
DEAN & CEO  
DR. L.N.P. GOVT. MEDICAL COLLEGE  
RATLAM (M.P.)

DR. L.N.P. GOVT. MEDICAL COLLEGE RATLAM


**"Application Form for the Post of Multi-Tasking Staff on a Contractual Basis for the VRDL at Dr. Laxminarayan Pandey Government Medical College, Ratlam, MP."**

Name of the Post Applied for: .....

1. Full Name of Applicant in block letters: -.....  
.....
2. Male/Female.....
3. Father's/Husband's Name in block letters and contact no.....  
.....
4. Present complete Postal Address: -.....  
.....
5. Permanent complete Postal Address: -.....
6. E-Mail ID: .....
7. Contact Number (Mobile) 1. .... 2. ....
8. Date of Birth (DD/MM/YYYY) ..... Age .....
9. UID (Aadhar) Number.....
10. Category UR/OBC/SC/ST/ANY OTHER.....
11. Knowledge of Computer: Yes / No
12. Experience of laboratory work: Yes / No
13. Educational Qualifications: -



S. No.	Name Of Examination	Subject / Discipline / Specialty	University / Institute / College	Year Of Passing Final Examination	Marks Obtained / Out Of	Percentage

  
**DEAN & CEO**  
 Dr. L.N.P. Government Medical College  
 Ratlam (M.P.)

14. Work Experience if any: -

Sr. No.	University / Institute / College	Name Of The Post	Period	Nature Of Work

15. Application form fee details/Transaction number .....

I solemnly affirm that the information furnished above is true and correct in all respects to the best of my knowledge. I have not concealed any information. I undertake that any information furnished herein if found to be incorrect or false, and then I shall be liable for action as per rules in force.


Date:

Place:

Candidate Name & Signature

Enclosures: -

S.No.	Certificate	
1.	DOB proof	Yes/ no
2.	Address proof	Yes/ no
3.	Application fee proof	Yes/ no
4.	10 <sup>th</sup> Mark Sheet	Yes/ no
5.	12 <sup>th</sup> Mark Sheet (if available )	Yes/ no
6.	Graduation mark sheets (if available )	Yes/ no
7.	Graduation degree/diploma (if available )	Yes/ no
8.	Post-Graduation mark sheets (if available )	Yes/ no
9.	Post-Graduation degree(if available )	Yes/ no
10.	Experience Certificates	Yes/ no
11.	Aadhar Id	Yes/ no
12.	Any other	

  
DEAN & CEO  
of L.N.R. Govt. Women's College  
Rajshahi (M.D.)